



## **CUPE 1975 CRITERIA & APPLICATION FOR EDUCATIONALS**

Application to attend an 'educational' must be submitted to the Education Committee, c/o Union Office and will be subject to a time limit, which will be announced at a General Membership Meeting. A phone call or e-mail is NOT sufficient.

Any member wishing to apply as a delegate on behalf of CUPE Local 1975 must have attended at least half of the General Membership Meetings in the previous 12 months. Exceptions may be made for 'good and sufficient' reason by providing a letter to the Education Committee, c/o Union Office. The applicant must be a member in good standing.

There are a predetermined number of positions available for an educational and preference will be given to 1<sup>st</sup> time attendees of an educational. An allotted number of spaces will be given to 1<sup>st</sup> time attendees. Submitting an educational application does NOT guarantee approval of the application.

Members may NOT register for a course they have taken within the previous *five* years, unless extenuating circumstances exist (i.e. new act or regulations for OH&S etc). A member may attend a maximum of *two* educationals per calendar year. Notwithstanding this, a member may make application to attend training for good and sufficient reason (i.e. newly elected shop steward or table officer taking applicable training). The Chair of the Education Committee shall make such decisions upon consultation with the committee.

All applications will be reviewed by the Education Committee and all applicants will be notified by the Committee.

*Transportation to and from educationals will be coordinated by the Education Committee.*

All delegates selected to attend an educational must complete an evaluation form upon their return to work. Failure to do so will result in being ineligible to attend future educationals until such time as this requirement has been fulfilled.

**Complete Application Form on Reverse**



Return completed form to:  
Education Committee c/o CUPE 1975 Union Office, 21 McLean Hall

## Personal Information

Date Submitted: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_  
Work Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Hours of Work: \_\_\_\_\_  
Smoker/Non-Smoker: \_\_\_\_\_  
Valid Driver's License: \_\_\_\_\_  
If driving, how many passengers  
can you accommodate: \_\_\_\_\_

## Course Information

Name of Educational: \_\_\_\_\_  
Course Dates: \_\_\_\_\_  
Course Selection: 1. \_\_\_\_\_  
(In order of preference) 2. \_\_\_\_\_  
3. \_\_\_\_\_  
Special Needs: \_\_\_\_\_

I am a 1<sup>st</sup> time attendee to the above named educational: YES NO  
I am a member in good standing of CUPE 1975: YES NO  
Have you attended an educational in the last 5 years: YES NO  
I have already attended two educationals this year: YES NO  
If "yes" please attach a letter to this application, outlining "good and sufficient" reason why you should attend this educational.

***How will this course benefit you and the Local?***  
***If you fail to complete this section your application will not be reviewed***

I am applying to attend the above named educational. I have read and understand the above provisions. By signing this form, I verify that the information I have provided in this application is accurate.

\_\_\_\_\_  
Member's signature

\_\_\_\_\_  
Date

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